

Yearly Status Report - 2018-2019

Part A			
Data of the Institution			
1. Name of the Institution	GOVERNMENT COLLEGE FOR MEN KURNOOL		
Name of the head of the Institution	Dr N Ranga Reddy		
Designation	Principal(in-charge)		
Does the Institution function from own campus	Yes		
Phone no/Alternate Phone no.	08518-230094		
Mobile no.	9908695216		
Registered Email	knlmg1.jkc@gmail.com		
Alternate Email	iqac.gcmknl@gmail.com		
Address	Doctors colony, B-Camp, Kurnool		
City/Town	Kurnool		
State/UT	Andhra Pradesh		
Pincode	518002		
2. Institutional Status			

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Mohammed Waaiz
Phone no/Alternate Phone no.	08518230095
Mobile no.	9849793821
Registered Email	iqac.gcmknl@gmail.com
Alternate Email	mdwaaizphysics@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.gcmknl.ac.in/page.php?men u=igac&slug=agars
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink:	http://www.gcmknl.ac.in/page.php?menu=a cademics&slug=academic-calender-ug

5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
3	B+	2.75	2019	14-Jul-2019	13-Jul-2024

6. Date of Establishment of IQAC 02-Apr-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture			
Item /Title of the quality initiative by IQAC Date & Duration Number of participants/ beneficiaries			
Uploading of annual Academic Performance Indicator (API) scores of	30-Apr-2019 1	45	

all the faculty on CCE website		
Academic Audit	20-Mar-2018 1	51
Faculty and Student Exchange Programmes	16-Aug-2018 4	470
Nutritional Week Celebrations	01-Sep-2018 7	4200
Workshop on SSR preparation	16-Nov-2018 1	51
Awareness program on Enterprenuership	21-Dec-2018 2	710
FDP on E-content development	22-Dec-2018 1	51
Two day International Seminar on International Terrorism and Women Trafficking Challenges and Policy options	31-Jan-2019 2	1860
Career Counseling	13-Feb-2019 458 1	
Awareness program on ICT based NAAC Accreditation	05-Feb-2018 1	51
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	International Seminar	ICSSR	2018 2	350000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	9
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!

11. Whether IQAC received funding from any of
the funding agency to support its activities
during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. International Seminar on International Terrorism and Women Trafficking Challenges and Policy Options for two days. 2. FDP on Econtent development for the Staff 3. Faculty and Student Exchange Programmes 4. Uploading of annual Academic Performance Indicator (API) scores of all the faculty on the CCE website 5. Prepared and submitted SSR for NAAC accreditation

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Faculty Trainings	Organised FDP for the faculty on E-Content Development. Organised one day workshop on SSR preparation Organised one day workshop on ICT based NAAC. Faculty members participated Participated in Level 1 workshop on Research Based Pedagogical Tools to teach science for UG students organized by Coesme, IISER Pune and British Council
Preparation and submission of SSR to NAAC	SSR submitted successfully and Completed DVVs for NAAC Accreditation for cycle III.
Submission of AQARs	AQARs submitted successfully
New PG Courses	Introduced new PG courses MA History and MA Political Science
Admissions	Organised Canvassing programmes to increase the admissions by visiting Junior colleges, Model Colleges, and through advertisements, banners and pamphlets
To organize field visits and involve staff and students in extension services	Organised Field visit by the Departments of Physics, Botany, History, Commerce, Zoology. Chemistry and Commerce Faculty along with students visited AMMA ANDHULA PATHASALA, Kurnool and donated provisions.
To cater the needs of slow learners	Remedial classes were conducted to help the slow learners in all the departments after college hours by following common time table. And necessary steps are taken to perform

	well in examinations and study material also provided	
Faculty and Student Exchange Programme	Dept of Botany and Physics organised Student and Faculty Exchange programme with KVR Govt College for Women and STBC Degree College. Dept of Physics, English organised Student Exchange programme with Saikrishna Degree College, Vijaya Durga Degree College, SJGC, St. Joseph College, Kurnool	
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14. Whether AQAR was placed before statutory body ?	No	
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No	
16. Whether institutional data submitted to AISHE:	Yes	
Year of Submission	2018	
Date of Submission	03-Dec-2018	
17. Does the Institution have Management Information System ?	Yes	
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	This Institution has the following Modules under Management Information System. 1.OAMDC(Online Admission Module for Degree Colleges, Andhra Pradesh) (https://oamdc.ap.gov.in):The Students can apply for admission to Under Graduate Courses through on line Portal Online Admission Module for Degree Colleges, Andhra Pradesh to all the Government Degree Colleges in the State of Andhra Pradesh with single application by submitting all the details through his Aadhar Number. He/ She can give Options to any college in the state. The students can give any number of options for Courses and Institutions. The only thing is that the student must have compulsory Aadhar Number and a personal Mobile Number apart from qualifying from Intermediate Exams that is relevant to the UG Course he / she is seeking admission. The seats are allotted to the students' choices of College / Group based on	

their Merit and Reservation Criteria. They have an opportunity to go for sliding in case of vacancy arising or option for changing their group by a click online. 2. Jnana Bhumi (Online Scholarship Portal https://jnanabhumi.ap.gov.in/)is a Smart Portal for Integrated Delivery of Services Relating to Education and Scholarships. The Portal has a welldesigned Application for Applying of Scholar Ships under various Welfares Schemes for Schedule Caste, Schedule Tribe, Backward Classes, Kapu, Muslim Minority, Christian Minority, EBC, PHC Students under one common Portal. for Monthly Release of Student Stipends Linked to BioMetric attendance (only for those having Above 75 of attendance), Quarterly Release of Tuition Fee (RTF) Promising the Financial delivery System on the Pillars of robust Validation, minimal touch points, accountability and Transparency. 3.HRMS: (http://apcce.gov.in/)The Details of all Employees are uploaded at the time of Joining the College and regularly updated in the Commissioner of Collegiate Education, AP Web Portal. All the administrative Management processes are taken up through Data Base available in web Portal through Online like seniority, Proposals for Nomination of Names for OC / RC Courses, Faculty Development Programmes, any Academic or Administrative Trainings, Proposals for CAS, transfers, Promotions etc., by the Office of the Commissioner of Collegiate Education, AP. All the Faculty related matters in terms of Academic as well as Administrative on done through online platform like maintenance of Online BioMetric attendance, Learning Management System (LMS), Submission of API, AADPI and ASAR forms. 5. CFMS :(https://cfms.ap.gov.in) Comprehensive Financial Management System (CFMS) is an enterprise level application platform accessible by all the stakeholders of the system, real time information availability, facilitate agility in decision making, speed and certainty of service delivery, convenience to all the Stakeholders, minimal reconciliations and improved

financial discipline in the State. Real time budget updates, Online Bill submission, tracking and payment. Online receipts. Fast credit of receipts to states account. Timely and accurate scrolls of online payments and receipts. Error free reconciliation systems and processes. 6. BioMetric Attendance: The Attendance of Teaching Staff, NonTeaching Staff and Students are maintained though online Biometric Attendance Portal in a transparent and accurate manner.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government College for Men is affiliated to Rayalaseema University, Kurnool, hence curriculum design and common core syllabus of UG and PG courses are vested with the university. For effective curriculum delivery emphasis is laid on teaching-learning and evaluation. The University prepares an academic calendar that specifies the duration of the semester, the date of commencement, and the end of semesters. The implementation of the curriculum is done through the Academic council committee comprising of in-charges of the department and the IQAC. In the beginning of the academic year, an action plan is prepared by the IQAC. Departmental meetings are conducted regarding the distribution of the syllabus. All the faculty members prepare Annual Curricular Plans and Teaching plans in accordance with the academic calendar and syllabus given by the Rayalaseema University which is reviewed periodically by the In-charges of the Departments and by the Principal. For effective curriculum delivery, college encourages the faculty to attend Orientation programmes, FDPs, and Refresher courses, organized by the Universities and Academic Staff Colleges which improves the teaching-learning practices. The IQAC also organizes workshops and training programs for the faculty which also helps in effective curriculum delivery. Subject-wise bridge courses at the beginning of the academic year are conducted to the students to bridge the gaps in curriculum concept. Guest lectures, Seminars, and Workshops Conferences are organized by the departments to impart knowledge in the concerned subjects. Field trips to the Laboratories, Industries, and historical places are organized to gain firsthand experience, practical knowledge and to develop observation skills among the students which facilitate experiential learning and inculcate scientific and research temper among the students. ICT-based teaching and learning is adopted for effective curriculum delivery and is well supported with help of LCDs, Virtual classrooms, and e-resources. The students utilize Mana TV and online classes. To improve communication skills language classes and soft skill classes are conducted. The evaluation is done through internal and external examinations. The internal examination includes both written examination and seminars. Students are categorized into slow, average and advanced learners and the faculty customizes their teaching process accordingly. Remedial classes are organized for slow learners and assessed periodically. The average and advanced learners are given projects related to the subject. Activities such as quizzes, Group Discussions are also conducted frequently. Guidance and coaching for PG entrance examination and other competitive examinations are regularly organized

by the faculty. Laboratories and Library are updated at regular intervals every year as per the changes in the curriculum there by playing a major role in effective curriculum delivery. The curriculum is supplemented by Add-on/Need-based certificate courses to enhance the competencies of the students. The college considers the valuable suggestions from the faculty members attending the BOS meetings. Departmental meetings organized regularly, and minutes are recorded. Recent trends in development of the curriculum are updated through orientation and refresher courses. Accordingly, the college effectively implement the given curriculum. This institution caters the needs of students by adopting various methods and methodologies in implementing teaching learning evaluation.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Tally ERP	00	04/01/2019	30	E-Commerce	Financial
Basics of House Wiring	00	03/12/2018	30	Basic skills of House Wiring and Fuses	Electrical Skills
Plant propagation and Landscaping	00	06/12/2018	30	Nursery Managment	Landscaping Techniques
Blood Grouping	00	02/01/2019	30	Medical Lab Technician	Blood grouping skills
Adobe Photoshop	00	10/12/2018	30	DTP operator	Create Beautiful Images, Graphics, Paintings, And 3D Artwork

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction		
Nill	Nill NIL			
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
ВА	History, Economics, Political Science(TM)	05/06/2018
BA	History, Economics, Political Science(EM)	05/06/2018
BCom	General	05/06/2018
BCom	Computer Applications	05/06/2018

BSc	Maths, Physics, Chemistry(TM)	05/06/2018
BSc	Maths, Physics, Chemistry(EM)	05/06/2018
BSc	Biotechnology, Botany, Chemistry	05/06/2018
BSc	Microbiology, Zoology, Chemistry	05/06/2018
BSc	Maths, Physics, Computers cience	05/06/2018
BSc	Maths,Statistics,Comput erScience	05/06/2018

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course	
Number of Students	710	0	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled			
Human Values and Professional Ethics	12/06/2018	617			
Environmental Studies	12/06/2018	617			
ICT-I	07/06/2018	667			
Communication Soft Skills -I	12/06/2018	667			
Communication Soft Skills -II	07/06/2018	617			
Communication Soft Skills -III	07/06/2018	617			
Analytical Skills	12/06/2018	667			
Enterpreneurship Education	12/06/2018	667			
ICT-II	07/06/2018	617			
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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships		
BCom	Computer Applications	205		
BSc	Biotechnology, Botany, Chemistry	42		
BSc	Microbiology, Zoology, Chemistry	12		
BCom	General	100		
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1.4 - Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution collected feedback on the curriculum from different stakeholders such as students, alumni, faculty, and parents with the questionnaire prepared by IQAC. Feedback is collected from the all the students twice per a year. Feedbacks are also collected from parents during parentteacher meetings, and meetings for alumni. Feedback is also collected from the teachers at the end of the academic year on the curriculum. The parameters used to get the feedback are course-content, curriculum relevance, prospects for higher education and employability opportunities. The data collected from all the stakeholders is sorted out by the IQAC and consolidated for preparing the feedback analysis report. The data entered in the selected format is then converted into chart form and a comprehensive report is prepared with special emphasis on the aspects pointed out by all the stakeholders. The analysis is done stakeholder-wise and parameter-wise. The IQAC committee will discuss and consolidate the suggestions. Action Taken Report along with suggestions received through the feedback are promptly communicated to heads of all the Departments and to the higher authorities for necessary action. The suggestions made by the stakeholders were discussed thoroughly in Staff meetings. Considering the suggestions, the Staff council suggest the inputs for syllabus revision to University BOS members and proposed certain recommendations to be implemented. Feedback is also collected on teaching faculty from the students. Accordingly, feedback will be analyzed by the Principal. Necessary instructions and guidance will be suggested to the staff based on the feedback. Feedback analysis on curriculum and teaching staff helps the Head of the Institution for improving the Teaching-Learning and Evaluation process.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History, Econ omics,Political Science EM	60	214	87
BA	History, Econ omics,Political Science TM	60	193	81
BCom	General	60	97	52
BCom	Computer Applications	60	256	118
BSc	Botany,	50	112	53

	Zoology, Chemistry (TM)			
BSc	Microbiology, Zoology, Chemistry (TM)	50	42	19
BSc	Bio-Technolog y,Botany,Chemis try	50	58	28
BSc	Mathematics, Physics,Chemist ry (EM)	50	20	20
BSc	Mathematics, Physics,Chemist ry (TM)	50	35	15
BSc	Mathematics, Physics, Computer Science	50	116	102
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	institution	teachers teaching both UG and PG courses
2018	617	59	49	4	49

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
49	49	129	8	2	17

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentor-mentee system in the college ensures a constant interaction between faculty and students. Each class teacher is responsible to counsel them on their personal, academic and career. In our college, mentors share their knowledge, experience, and wisdom with the students. They stimulate curiosity and build confidence by presenting new ideas, opportunities, and challenges. By providing an open and supportive environment mentors discover talents and interests and help in mentees attaining goals. By sharing of achievements with mentees, the mentor becomes a role model for them. Mentor keeps communication open, offers support, defines expectations, maintains contacts, advises them to be honest, innovative and creative. motivate them to be reliable and consistent, positive and enthusiastic. The scheme is adapted for the value additions to the students like: Bridging the gap between the teachers and students. It helps creating a better environment in the college, where students liberally approach the teachers for both educational and personal guidance. Both teacher and student knows effective two-way communication. The Mentor also facilitates awareness and support to students

for competitive examinations, motivate them for higher studies and entrepreneurship, and advice and support for improvement in academic performance. College conducts meetings with mentor and mentee for Maintaining Student Profiles for each student containing both personal and academic data. Mentor, mentee system not only develops a bond between a teacher and students but also develops relationships among teacher and a student. In acquaintance with the case study of students regarding social, economical, educational family back ground, interests of the student, IQ of the student, helps the teacher to asses the student in a rightway. By this, the teacher can mould the students as per their interest and strength through which a right decision at a right time will be taken for the all round development of the student. Issues of any kind, women problems, problem with the peers and other weaknesses may also be identified rectified by the end of the course.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1823	49	1:37

2.4 - Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
49	49	0	0	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Mohammed Waaiz	Lecturer	Associate Fellow, Andhra Pradesh Academy of Sciences

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2.5 - Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/year-end examination
BSc	53	1 Semester/2018	13/11/2018	31/12/2018
BSc	58	1 Semester/2018	13/11/2018	31/01/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Academic Council and IQAC develop strategies to bring reforms in the Internal Evaluation so as to continuously evaluate the student's performance and enhance the quality of learning. The college is affiliated with Rayalaseema University and had been following the semester pattern of examinations as per the norms of the University. From 2012 the college adopted the Comprehensive Continuous Evaluation (CCE) method which gives the scope to continuously evaluate the performance of the student throughout the year. The evaluation of the student at the Institutional level is done by monitoring his Attendance, Performance in tests, classroom activities, assignments, project works, and

student seminars. Each department conducts Assignments, Unit Tests and Term examinations regularly. The marks of the students are shared with parents during parent-teacher meetings. Apart from these written tests, the students are also assessed through Classroom activities like quizzes, Group discussions, JAM and Student seminars. The outcomes of these are documented and maintained at the departmental level. The IQAC and the examination branch closely monitors the evaluation process by maintaining records of the outcomes. Marks of both internal and external exams will be maintained in the registers as per the norms of the University. Maximum marks allotted for internal examinations are 30 and pass marks are 12 and maximum marks for external examinations are 70 and pass marks are 28. The college adhering to Rayalaseema University and adopted the CBCS semester pattern from 2015-16 for both UG and PG courses. In the Semester system, the evaluation of the student at the Institutional level is done by conducting Two Internal Assessment Examinations (IAE) for 20 Marks and a Seminar presentation for 10 Marks. Average marks of the two internal exam marks will be considered. These marks are added to the Semester End Examination (SEE) marks. This semester system is being followed along with CCE method of evaluation. The internal examinations will be conducted according to the Academic Calendar communicated by the affiliated university twice in a semester. Thus, the Internal Assessment helps to improve the knowledge base of the student and achieve learning outcomes, whereas continuous evaluation method helps in improving the students' abilities and proficiencies.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The CBCS Semester pattern was adopted by the Institution in 2015-16 adhering to the Rayalaseema University. In the semester pattern Two Internal Assessment Examinations (20 Marks each) and one Student seminar (10 marks) (as per university revised guidelines dt.13-07-2016) in each course need to be conducted per semester. This information is passed on to the students by the respective subject teachers and class in-charges through a circular issued by the examination branch. The Institution adheres to the Annual academic calendar released by the University for conducting the Internal Assessment Exams. The Examination Committee of the college prepares the timetable for the conduct of the Internal Assessment Examination during the semester and displays them on the notice board. The other types of evaluation procedures like Assignments, Unit tests, Student seminars, and Quiz are planned at the beginning of the academic year by the respective departments in consultation with the IQAC as per the annual academic plan. All these tests are conducted during the assigned class hours. Any significant deviation from the examination schedule will be communicated to the students with the approval of the Principal. The Examination Committee conducts meetings with the staff for grievances if any before announcing the schedule of exams. The following procedure is followed by the Examination committee for conducting the exams. 1. Timetable- The Timetable is prepared as per the University almanac considering the time and dates for all programs in consultation with the Academic staff council. It is circulated to all the classes, departments and the same is displayed on the notice boards. 2. Seating Arrangement- Depending on the size of the room and the strength of the students the seating arrangement is made so that the room is sufficient and does not suffocate. Care is taken that no two similar course students sit together. Room allotment charts with room numbers with student registration numbers are displayed on notice boards of each floor for the purpose of student's convenience. 3. Invigilation duties - The Examination Committee allots Invigilation duties to all the faculty members for the smooth conduct of exams. The duty chart is communicated to all the Staff through the staff order circular and other communicative ways. 4. Question papers- The Examination Committee communicates to the respective departments for the preparation of the question papers. The department in-charges send the question paper to the

Examination committee through email ensuring confidentiality and transparency in the entire process. The Examination Committee ensures that sufficient copies of question papers corresponding to students' strengths are kept ready for the respective exams. 5. Evaluation of the scripts: All the staff members are given a timeline of 10 days for evaluation of answer scripts and submission of marks to the administrative staff of the examination branch after addressing all the student grievances. The marks are uploaded to the University's online portal under the supervision of the Examination Committee. Thus, entire process of CIE is done strictly adhering to the annual academic calendar and institutional curricular plan.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.gcmknl.ac.in/page.php?menu=academics&slug=pos-pso-cos

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
68	BSc	Microbiolo gy, Zoology, Chemistry	14	10	71
58	BSc	Botany, Zoology, Chemistry	27	18	67
64	BSC	Computer Science, Statistics, Mathematics	43	12	28
60	BSc	Computer Science, Mathematics, Physics	59	36	61
53	BSc	Biotechnol ogy, Botany, Chemistry	18	11	61.1
31	BCom	Computer Application	60	52	86.7
62	BSc	Mathematics, Physics, Chemistry	52	18	35
10	BA	History, E conomics,Pol itical Science	89	60	67.42
32	BCom	General	61	49	80.31
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2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gcmknl.ac.in/admin/ckeditor/uploads/SSS-2018-19%20pdffile.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	NA	0	0
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3.2 - Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicabl		111

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Biodiversity Conservator	Dr.D. Raghuramulu	Ap State Biodivresity Board	31/05/2018	Biodiversity
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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement
NA	NA	NA	NA	NA	Nill
No file uploaded.					

3.3 - Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded	
NA	0	

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Туре	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	2	4
International	Mathematics	3	Nill
International	Botany	3	Nill
National	Hindi	1	Nill

National	English	3	Nill	
National	Telugu	1	Nill	
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	2
History	1
Zoology	5
English	9
Chemistry	6
Economics	2
Physics	2
Political Science	2
Commerce	4
No file	uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Some ine qualities for the ratio of confluent hyper geometric function of the second kind	B.Ravi	Eletronic Journal of mathematic al analysis and applic ations	2018	0	Government College for Men, Kurnool	0
Wind profiler o bservation s of shallow convection over palau in tropical westren pacific	Mohammed Waaiz	Internat ional Journal of Applied En vironmenta 1 Sciences	2018	0	Government College for Men, Kurnool	0
Some ine qulaities of the Turan type for	B.Ravi	на1 2018	2018	3	Government College for Men, Kurnool	3

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Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Foculty	linta un atia n al	Mational	Ctata	Local			
Number of Faculty	International	National	State	Local			
Attended/Semi nars/Workshops	12	24	1	2			
Presented papers	12	24	1	2			
	613						

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3.4 - Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities		
World AIDS day	NSS and RRC	30	550		
World Heart Day	Department of Botany	32	610		
Campaign aganist ODF	nss	40	650		
Back to School awarenss programme	NSS AP Government	27	105		
Shramadanam at Old Age Home	nss	10	150		
Janmabhoomi- Maa Vuru- Dinnedevarapadu	NSS All Departments with AP government	47	940		
Vana Mahostavam	NSS AP Government	47	850		
Donation of Flood Victims	nss	40	160		
Go Green Ganesha NSS		35	135		
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students

			Benefited			
National Cultural Festival	Best NSS Volunteers	S.V.Subba Reddy foundation, Kurnool	5			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites		
Kishori Vikas	Women Empowerment Cell	Awareness Programme on Women Act. women healtha nd hygiene	15	155		
Swachh Bharat	NSS	Campus Clean and Green	44	358		
AIDS Rally	NSS	AIDS Awareness	30	553		
Gender equality	WEC and DMHO	Gender sensidisation	41	865		
Health and Hygiene	WEC	Health and hygiene	9	145		
Clean and green	NSS and Dept. of Botany	Plantation	47	475		
Flag fund	NCC	Sainik welfare	32	210		
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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student and Faculty Exchange with Saikrishna Degree College, Kurnool	32	Department of Physics	01
Student Exchange between KVR GDC, Kurnool and GDC(M), Kurnool	45	Department of Botany	01
Student Exchange between SJGCm Knl and GDC Men Kurnool	25	Department of Botany	01
Student Exchange program with STBC Degree College, Kurnooll	56	Department of Botany	01
Student and Faculty exchange with Vijayadurga	52	Department of English	01

Degree College, Kurnool and SJGC, Knl			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant	
Knowledge Sharing	Sharing of Research facilities	Silver Jubilee Govt. College(A), Kurnool	01/07/2018	31/12/2020	20	
Knowledge Sharing	Sharing of Research facilities	Rayalaseema University, Kurnool	20/08/2018	30/11/2020	30	
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
15/06/2015	Collaboration, Exchange of resources, Library and Laboratory	55
02/07/2017	Academic Research, Project Work, Exchange of Faculty	75
28/02/2019	Seminars, Conferences and certified courses	80
18/06/2018	Collaborate in Research, Campus Drives	42
24/07/2017	Research, Student/Faculty Exchange, Sharing of equipment	35
	15/06/2015 02/07/2017 28/02/2019 18/06/2018	15/06/2015 Collaboration, Exchange of resources, Library and Laboratory 02/07/2017 Academic Research, Project Work, Exchange of Faculty 28/02/2019 Seminars, Conferences and certified courses 18/06/2018 Collaborate in Research, Campus Drives 24/07/2017 Research, Student/Faculty Exchange, Sharing

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development	
11560330	11560330	

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added		
Classrooms with Wi-Fi OR LAN	Newly Added		
Campus Area	Existing		
Class rooms	Existing		
Laboratories	Newly Added		
Classrooms with LCD facilities	Newly Added		
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added		
Others	Newly Added		
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2	2018

4.2.2 - Library Services

Library Service Type	Exis	ting	Newly Added		Total	
Text Books	28810	2754717	3968	379500	32778	3134217
Reference Books	8138	702032	173	15000	8311	717032
e-Books	100000	5750	0	0	100000	5750
Journals	122	133137	9	4809	131	137946
e- Journals	6000	5750	0	0	6000	5750
CD & Video	188	30000	30	0	218	30000
Library Automation	28810	0	3979	0	32789	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & Eamp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e- content	
Dr K G Mallikarjuna	Economics	MOODLES	20/07/2018	
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4.3 - IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	99	99	99	1	1	5	5	300	0
Added	60	60	60	0	0	2	11	0	0
Total	159	159	159	1	1	7	16	300	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS

4.3.3 - Facility for e-content

recording facility
ww.gcmknl.ac.in/page.php?menu=

4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
4834650	4834650	6725680	6725680

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution mainly focuses on optimal utilization of physical, academic and support facilities and has established systems and procedures for maintaining them. It is being done by the following committees: 1. Stock verifications Committee for laboratories 2. Library committee 3. Games and Sports Committee 4. Furniture Committee The above committees verify the equipment or facilities with stock register and suggest any kind of suggestions to improve the facilities and submit the report to the Principal for further review with the concerned departments. 1. Laboratories: All the staff of science departments ensures the proper and optimum utilization of the equipment in the laboratories. Each lab has support staff like Lab Assistant, Herbarium Keeper, Record Assistant and Office subordinate who maintains laboratories under the supervision of the in-charge of the department. The request for the purchase of new equipment required is resolved by the department in their departmental meetings and indent is placed before the staff council for approval. The principal refers to the purchase committee which takes care of transparency in the purchase of equipment. All the purchases made are entered into the stock register which is checked annually by the Stock Verification Committee by 31st March of every year. The Departments have Annual Maintenance Contracts with the suppliers for the repair and maintenance. 2. The maintenance of IT infrastructure like updating the software, removal of virus, networking and internet connectivity problems in the college are done under the

supervision of the Department of Computer science. Regular servicing of computer systems is done by the services of technicians. 3. The requirement for purchase of new books, magazines and journals for the library is resolved by the Library committee and are purchased by the Purchase Committee. Pest control of library books and records, book binding of old books is done periodically. 4. Physical Director and members of games and sport committee maintain the gym and sports Infrastructure and equipment in the college. 5. The minor repairs of the existing furniture and purchases are done by the purchase committee in coordination with furniture committee and establishment section under the supervision of the Principal. 6. The maintenance of other infrastructural facilities like RO water plant, campus cleaning, washrooms, electrical and plumbing works are done by the support staff under the supervision of the Principal. 7. Campus cleaning is maintained by the contingent staff of various departments. Classroom cleaning and greening is maintained by the student community on third Saturday of every month. The teaching staff monitor the cleaning work of the respective classrooms. 8. Department of Botany and NSS units of the college look after the plantation and maintain the greenery in college campus regularly.

https://www.gcmknl.ac.in/page.php?menu=infrastructure&slug=maintenance-infrastructure

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees		
Financial Support from institution	State Government scholar ships Social welfare, ST welfare, BC welfare, EBC welfare, Kapu welfare and Minority schemes	1188	4062606		
Financial Support from Other Sources					
a) National	NIL	0	0		
b)International	NIL	0	0		
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skills	03/09/2018	550	JKC and Dept of English
Personal Counseling and Mentoring	03/08/2018	1260	All Departments
Meditation	22/06/2018	1100	Physical Education
Yoga	21/06/2018	1100	English and Physical Education
Aptitutde Skill	07/01/2019	150	APSSDC

Development					
Language Lab	20/08/2018	550	Dept of English		
Bridge Course	12/07/2018	412	Dept of Commerce		
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Awareness programmes and extension lectures on career councseling	650	650	25	3
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	3

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

	On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed	
Flipkart, Axis Bank	191	3	ILM	25	6	
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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	3	ВА НЕР	Economics	Sri Venkateswara University, Tirupathi	MA Economics
2019	2	B.Com.	Commerce	Sri Krishna Devaraya University, Anantapur	MBA

2019	1	B.Com.	Commerce	Dravidian University, Kuppam, AP	МВА		
2019	2	B.Sc. MPC	English	Rayalaseema University, Kurnool	MA English		
2019	.9 1 BA HEP		Telugu	Government College for Men, Kurnool	MA Telugu		
2019	3	ВА НЕР	History	Sri Venkateswara University, Tirupathi	MA History		
2019	1	ВА НЕР	History	Rayalaseema University, Kurnool	MA History		
2019	6	B.Com.	Commerce	Rayalaseema University, Kurnool	M.Com		
2019	3	B.Com.	Commerce	Sri Krishna Devaraya University, Anantapur	M.Com.		
2019	4	B.Com.	Commerce	Silver Jubilee Govt. College, Kurnool.	M.Com.		
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying			
Any Other	Nill			
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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Elocution Competition	Institutional level	50
Athletics Selections	Institutional level	24
Ball Badminton Selections	Institutional level	16
Chess Selections	Institutional level	20
Cricket Selections	Institutional level	65
Foot Ball Selections	Institutional level	18
Hockey Selections	Institutional level	13

Kabaddi Selections	Institutional level	62		
Kho-Kho Selections	Institutional level	38		
Dance Selections for National Integration Camp	Institutional level	126		
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5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nill	Nill	Nill	Nill	Nill	Nill
<u>View File</u>						

5.3.2 – Activity of Student Council & Expression of Students on academic & Expression (maximum 500 words)

Government College for Men, Kurnool follows rules and regulations prescribed by the higher authorities both in academics and administration by ensuring students participation in each activity. Students have been nominated as members in various academic and administrative bodies. They are also involved in extracurricular and co-curricular activities. They are members of the special fee committee. Students actively participate in all the committees and express their views through Student Council. The research activities like conduct of seminars and workshops study projects field trips are also conducted in consultation with student council. The Students are given opportunities to organize various activities like Independence Day, Republic Day, Fresher's day, Annual day and other important days to be observed in the institution. Student's role in academic administrative bodies: IQAC: Students are also elected as members of the IQAC cell. They give suggestions from the student perspective in the all the quality related initiatives taken up the IQAC. They are involved in the conduct of all co-curricular and extracurricular activities through IQAC. Student Grievance and Redressal: The Class representatives' acts as special point of contact for the students to represent their grievances. All the grievances related to scholarships, examinations and any other related to the infrastructure facilities are forwarded to the grievance committee for redressal. Anti-ragging: The College is ragging free zone. If there are any cases, student class representatives are responsible to enquire and convey the same to the convener of Anti-ragging committee of the college. Cultural Committee: Students are also members in cultural committee. This committee organizes various cultural events and celebrates different programmes of the college. Internal Complaint Committee: Internal Complaint Committee has student representation in it. Women Empowerment Cell: Women students of this cell organize various programmes and activities on gender sensitization also support students on gender-related issues. Women student welfare programmes are also planned and organised by the women empowerment cell. Personal Counselling: The class representatives identify students who are irregular, introvert and extend moral support. If the situation is beyond their ability to attend, they represent the same to their class in-charge staff. Physically challenged students: The student community also extend their cooperation and support to the differently abled students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

The College has registered Alumni Association with number 597/2004 dated 17/08/2004 under the Andhra Pradesh Societies Registration Act, 2001. The objective of the Association is to establish a link between college and its alumni thereby maintain mutually beneficial relationship and work for the college development. The college has produced many alumni as teachers, educationists, advocates, scientists, managers, entrepreneurs etc. The Association acts as a focal point of contact in bringing all alumni together on a single platform in developing the synergistic plans to aid and improve Institutional endeavours in the long-run. The Association conducts regular meetings wherein the members freely and closely interact with each other on issues pertaining to the development of the college. Role and contribution: The Alumni feedback is collected and their ideas, suggestions are duly considered and implemented by the college administration. The College takes the pride members of the alumni association has been currently working in the same college as faculty members. Alumni are one of the benefactors of the Institution by contributing fund in cash and kind. Such contributions are used towards the developmental activities of the college such as purchase of Epson Colour Printer, Amplifiers with microphones, water dispenser and by way of sponsoring college fee for the needy students. Scholarship: The Alumni contribute significantly towards awarding endowment prizes to the meritorious students every year on College Annual day based on the academic performance. Non-Financial Contribution by Alumni: Placements: The Alumni are also instrumental in bringing various corporate organizations to the college for the placement drives. Mentorship: Alumni plays an active role in the voluntary programmes like mentoring students in their areas of expertise by organizing invited talks and personality development programmes etc. Career Guidance: Alumni play a major role to guide the students and other fellow alumni in their respective areas of study by organizing interacting sessions with them. Networking Platform: The Institution connects with the Alumni through various networking medium like website, Email, Facebook, WhatsApp. Contribution towards Sports: The Alumni who are involved in sports contribute to the institution by training the present students in regular practice. Financial support: The alumni to assist and supporting the efforts of the institution in obtaining funds for the development. Alumni promised to contribute funds towards the construction of an auditorium with the capacity of 1000 members. They also promised to extend their legal assistance wherever the institution needed. Alumni Meet: The Association holds an annual general meeting called as Alumni Meet every year, an initiative taken to stay in touch with our alumni and to ensure a strong lifelong relationship between Alumni and Alma mater.

5.4.2 - No. of enrolled Alumni:

520

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 - Meetings/activities organized by Alumni Association:

It is further decided to contribute funds towards the construction of the new auditorium in the Institution. • It is resolved to provide the necessary legal assistance to the staff and Principal in resolving the land issue NCC. It is resolved conduct alumni meeting twice a year.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management in Academic and Administrative words for the effective and smooth functioning. The Principal, being the head of the institution delegates and decentralizes the work among teaching and non-teaching staff of the institution. As a part of decentralization, the authority and responsibilities are delegated to the Vice Principal, In-charge of the departments and coordinators of various committees. All the In-charges constitute a staff/academic council which is instrumental in decision making process. Various committees nearly 45-50 in number have been constituted with teaching and non-teaching faculty as conveners and members. The committees play a significant role in academics, administration, planning and development. Under the chairmanship of the Principal, the committee meetings will be held at regular intervals, pass on resolutions and take necessary actions for the proper implementation of the plans. The followings are some of the Committees and their functions: 1.CPDC (College Planning and Development Committee): This Committee will undertake necessary steps and actions for the overall planning and development of the institution. 2. IQAC (Internal Quality and assessment committee) monitors and asses the Quality parameters of the institution at regular intervals of time. 3. NCC (National Cadet Corps) plays a vital role in imparting and inducing discipline, patriotism, unity, integrity and service motto among the students that drives them to choose a career in fields like Indian Navy, Indian Army and Indian Air force. 4. NSS (National Service Scheme) Two NSS units are operating in the college. It promotes service and social responsibilities among students. 5. JKC (Jawahar Knowledge Centre) trains the students to acquire employability skills to get employment in private as well as public sectors. 6. UGC Committee monitors the utilization of UGC funds. 7. Examination Committee takes care of conducting internal exams and university semester exams 8. RUSA Committee follow up the works for the establishment and formation of cluster university. 9. Eco club takes necessary steps for the maintenance of Greenery in the campus. 10. Woman Empowerment Cell strives for the empowerment of women students, safeguards and protects the interests of women students. It creates awareness about Gender sensitization. 11. Research Development Committee promotes scientific spirit and temper among the students and faculty. 12. Special fee/ Additional special fee Committee suggests the proper utilization and diversification of the fee collected for definite purposes to enhance the quality of education and institutional development. 13. NAAC Committee takes care of documentation of the activities of the institution so as to project and present before NAAC peer team. 14. Grievance Redressal Committee records the grievance of the students and takes necessary measures for their redressal. 14. MANA TV/LMS/MOOCS Committee strives to impart virtual education through ICT tools. 15. Website Committee uploads everyday events/activities of the institution so as to function in a dynamic mode 16. Faculty Forum aims at exchange of knowledge, information and ideas among teaching faculty to keep abreast of latest developments in diversified fields of knowledge.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The Departments prepare the course outcomes of the papers taught. These are documented to track the learning

	process and its objectives. Wherever possible, the curriculum is enriched through co-curricular activities. All these activities are documented for record and review. The College Faculty is encouraged to participate in professional development and quality improvement programs by means of Faculty Development Programs. (FDPs), Refresher Courses/Orientation Courses, Conferences, Seminars and workshops.
Admission of Students	The admission process of 2018-2019 was partly online and students had to be physically present during the counselling. The admission procedure is as per the roaster system to maintain social justice and upliftment of under privileged sections. Applications are invited after declaration of results of Intermediate board examinations and the first merit list was prepared on 10.06.2018 according to the merit index and reservation. The College has a good practice of helping poor students to get admitted in college by paying the fee.
Human Resource Management	The College follows decentralized mode of management, and works through duly appointed staff committees. It ensures transparency and accountability mechanisms. The College has a Grievance Cell and a system to redress the complaints of the teaching and nonteaching staff and the students.
Curriculum Development	Govt College for Men is affiliated to Rayalaseema University, Kurnool and follows the curriculum and syllabus prescribed by the University for all its courses as per APSCHE guidelines. As an affiliated Institution it is not empowered to design its own curriculum. A few Senior faculty members from our college have been a part of the curriculum development committee formulated by university and have contributed to curriculum development in other affiliated colleges.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Govt. of Andhra Pradesh developed an application for File Management System (E-Office) for establishment of office procedures through online e-office management and transfer of files to higher authorities and internal fila

	management system. Integrated Attendance Management System (IAMS),Government of Andhra Pradesh has developed Software application which is used for Students and Staff Aadhar enabled Biometric Attendance system connected to CMs Dash board and the attendance is monitored through online by the Higher authorities. This IAMS is an IOT application.
Finance and Accounts	Finance Department, Govt. of Andhra Pradesh has developed software application Drawing Disbursing Officers (DDOs) Request for all Govt. institutions in Andhra Pradesh and this application is used for Salary bills and other expenditure bills of the the institution through an online application. Finance Department, Govt. of Andhra Pradesh has upgraded the software application Comprehensive Financial Management System(CFMS-1 and CFMS-2 / Human Capital Management) for all Govt. institutions in Andhra Pradesh and this application is used for Salary bills and other expenditure bills of the institution through online application.
Student Admission and Support	AP SAMS is a State Integrated Academic Management System and comprehensive tool for students/parents, administrators at Colleges Government as well, to overcome the challenges in the process of college admissions and post admission processes Jnana bhoomi portal, Government of Andhra Pradesh software is used for Students post metric Scholarships registration and Disbursing process for all BC/SC/ST and Minorities. INFLIBNET - SOUL software is used for Library and NLIST and NDL logins are provided to all students and staff. SMS package for communication with students and parents. Airtel Communications Dynamic Time-Table Management for all students being provided.
Examination	As the college is affiliated to Rayalaseema University, the college utilizes the Online examination portal provided to upload Student examination details, to upload internal and pratical marks, download hall tickets, D-forms of examination centre and results.

6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr D RaghuRamulu	Research Based Pedogogical Tools, IISER, Jaipur	Nil	10000
2018	Dr Mohammed Waaiz	Research Based Pedogogical Tools, IISER, Jaipur	Nil	10000
2018	L Praveen Kumar	Research Based Pedogogical Tools, IISER, Jaipur	Nil	10000
2018	B Ravi	Research Based Pedogogical Tools, IISER, Jaipur	Nil	10000
		No file uploaded	1.	

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	E content de velopment	Nil	22/12/2018	22/12/2018	49	7
2018	Workshop on SSR pre paration	Workshop on SSR pre paration	16/11/2018	16/11/2018	49	14
2018	Awareness program on ICT based NAAC Accre ditation	Awareness program on ICT based NAAC Accre ditation	05/02/2018	05/02/2018	49	14
	No file uploaded.					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
STC on MOOCS E-content and OER	2	03/01/2019	09/01/2019	7
Orientation Course, MANUU, Hyd	1	10/07/2018	06/08/2018	28
Refresher Course at SVU Tirupati	1	12/02/2018	03/03/2018	21
Research Based Pedogogical Tools, IISER, Jaipur	4	28/09/2018	01/10/2018	4
MOOCS, NIT Warangal	3	Nill	Nill	3
Induction Training Programme	1	13/08/2018	26/08/2018	14
Workshop on Production, Adoption Promotion of MOOCs on SWAYAM	1	31/08/2018	31/08/2018	1

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent Full Time	
2	2	0	0

6.3.5 - Welfare schemes for

Teaching Non-teaching		Students
General Provident Fund (GPF) CPS (Contributory Pension Scheme), Andhra Pradesh Group Life Insurance (APGLI), Employees Health Scheme (EHS), Faculty	General Provident Fund (GPF), Contributory Pension Scheme (CPS), Andhra Pradesh Group Life Insurance (APGLI), Employees Health Scheme (EHS), Casual	Govt scholarships for SC,ST,BC,OBC,EBC and Minorities,Alumni Scholarships, merit scholerships, concessional bus pass and train passes
Development Program (FDP), Casual Leave, Special Casual Leave, Half Pay Leave, Earned Leave, Child Care Leave, Commuted Leave, Medical Leave, Optional Holidays , Gratuity, GIS and	Leave, Special Casual Leave, Half Pay Leave, Earned Leave, Commuted Leave, Medical Leave, Optional Holidays, Gratuity, advances, tution fee exemptions upto two children from	

comutation income tax

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute has Both External and Internal Audit Process. Internal Includes by the Finance Committee Office and CA. The External Committee Includes Regional Joint Director and finally by AG Audit. Finance committee is constituted with principal as the chairman of the committee, chartered accountants, vice principal, senior faculty member and office superintendent as the members of the committee. The committee is approved by the governing body. The principal organizes the finance committee meetings at regular intervals and inspects the accounts. The finance committee manages the funds received from various schemes and projects. Utilization certificate is sent to the funding agencies along with the audited statements of accounts by the finance committee once the scheme is closed. The accounts are regularly audited by the chartered accountant and whenever there are audit objections, systematic follow-up actions are taken up. for the current year AG audit was completed in the month of September 2018. At the end of every academic year principal nominates stock verification team which visits every department and inspects the records maintained by them and submits the same to the Principal. The college is making payments only through cheques and receives donation, endowment funds and other funds only through cheques, DD or online transfer for maintaining account transparency.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose			
Alumni	25000	Infrastructure			
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6.4.3 - Total corpus fund generated

6.5 - Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Inte	rnal
	Yes/No Agency		Yes/No	Authority
Academic	Yes	CCE,AP and RJDCE	Yes	IQAC
Administrative	Yes	CCE,AP and RJDCE	Yes	Principal

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1. Encouraging the students to pursue higher education 2. Planning and conducting job drives 3. Mobilization of funds for institutional development 4. Career counseling for students 5. Collection of feedback on curriculum

6.5.3 – Development programmes for support staff (at least three)

1. Pursuing higher education 2. Education Loan and other loans 3. Departmental tests 4. E-office training 5. Welfare schemes

6.5.4 - Post Accreditation initiative(s) (mention at least three)

New market-oriented courses were introduced. More number of Add On and Certificate Courses were offered. Job Drives organized for Student placements Landscaping and Botanical Garden with Aquatic Pond got developed. Rain Water Harvesting Pit , Vermi Compost and Ground Water Recharge Facilities were up graded. Organic Farming by cultivating Vegetable and Fruit Patches got developed. CC TV Cameras for surveillance installed. LAN and Wi-Fi facility upgraded to optical fiber.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	FDP on E- content development	22/12/2018	22/12/2018	22/12/2018	50
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of F	Participants
			Female	Male
International Seminar on International Terrorism and Women Trafficking Challenges and Policy options	30/01/2019	31/01/2019	300	1560
Womens Day Celebration	07/03/2019	08/03/2019	300	450
Kishori Vikasam	28/01/2019	28/01/2019	155	425

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

5

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities Yes/No		Number of beneficiaries
Physical facilities	Yes	25
Scribes for examination	Yes	3

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	05/08/2 018	1	Vana Mahostav	Green i nitiative	850
2018	1	1	21/08/2 018	5	Donation for Flood Victims	Social Responsib ility	160
2018	1	1	16/09/2 018	1	Ozone Day	Environ mental Issue	70
2018	1	1	28/09/2 018	1	World Heart Day	Health Issues	610
2018	1	1	18/03/2 018	3	Campaign against Open defe cation	Health and Hygiene	640
2018	1	1	30/11/2 018	1	School Dropout Children of Migrant labour -Back to School Awareness Programme	Community Engagemen t	105
2018	1	1	21/06/2 018	1	Interna tional Yoga Day	Community Engagemen t	1100
2019	1	1	28/01/2 019	1	Kishori Vikas Awareness Programme on Women act Women health and Hygiene	Women health and Hygiene	155
2018	1	1	18/12/2 018	1	Consumer Awareness	Community Engagemen t	450

2018	1	1	01/12/2 018	1	RALLY ON AIDS AWARENESS	Social Responsib ility	550
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Titlo	Date of publication	Follow up/may 100 words)
Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	04/06/2018	Be regular and punctual to the college. Post attendance in the biometric machines provided in the college. Attend college in prescribed uniform. Always wear Identity Card while being in college. Be diligent in the class. Interact with teacher and other students in the class in a polite manner. Seek clarifications in academic matters. Approach concerned ward counselors if any counseling is required. Complete and submit your assignments and the projects in time. Do apply for scholarships in time. Pay College fees in time. Procure books material suggested by your teacher. Take active participation in peer teaching peer learning activities. Participate in all co-curricular and extra curricular activities organized in the college. Keep the premises and classrooms clean.
Code of Conduct for Office Staff	04/06/2018	He /she should monitor the movement of files going to the officers or the Principal and coming back from them He/she should guide the officers or Principal with correct and latest rule position on the subject and assist them in taking correct decision They should guide the Principal in the operation of the government budget,

		special fee collection and the funds or grants received from any other agency. He/she will assist the Principal in ensuring that this money is spent strictly in accordance with the rules and regulations He/she will supervise the maintenance of all records pertaining to College
Code of Conduct for Teaching Staff	04/06/2018	The members of teaching staff should be models of decency in their dress and demeanor, culture and academic leadership They should he impartial in dealing with any student problems Lecturers should avoid wearing guady looking dresses likely to arouse the curiosity, resentment or amusement which will distract their attention towards the teaching He/she should go to the class thoroughly prepared and maintain all academic records, update knowledge and acquaintance with the latest trends in the subject The lecturers should utilize their leisure for preparation of class work or update their knowledge in the subject.
Code of Conduct for Adminstrative Staff	04/06/2018	The Principal should conduct himself/herself in such a way that both the staff and students look up to him for guidance He/she should be impartial, secular, dignified and punctual in discharging his/her duties He should be a pace setter in dress, demeanor, attendance, punctuality, etc Principal should be present in the college at least half an hour before the commencement of

college timings and leave
the college after the
day's work is over The
Principal should exhibit
qualities of effective
leadership in all
administrative and
academic activities of
the college Principal
should be a true academic
and administrative leader
and assume full
responsibility for
discipline of the
college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants	
National Voters Day	25/01/2019	25/01/2019	550	
Ektha Diwas	31/10/2018	31/10/2018	630	
Hindi Divas	14/09/2018	14/09/2018	90	
Independece Day	15/08/2018	15/08/2018	865	
Republic Day	26/01/2019	26/01/2019	715	
Ozone Day	16/08/2018	16/08/2018	170	
Foundation courses on Human values and professional ethics	18/06/2018	12/04/2019	590	
Gandhi Jayanthi	02/10/2018	02/10/2018	250	
Constitution Day	26/11/2018	26/11/2018	650	
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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Inculcating a sense of responsibility among the staff and students towards environment. Organizing various programmes to promote environmental awareness. Organizing plantation programmes and encouraging staff and students for active donation of saplings and seeds. Avoiding the use of flower bouquets wrapped in plastic covers and instead presenting the dignitaries and guests a single flower or plant from the campus green house. Swatch Bharat Programme on every third Saturday of the month in the college. Organising Campus clean and green programme in and around the college campus. utilising public transport on the first Monday of every month and avoid personal vehicles by the staff.

7.2 - Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-1 Community Service as Institutions Social Resoponsibility Goal/Objective: To awaken the sense of responsibility amongst students towards their parents and grandparents and orphans To help the senior citizens and orphans residing in near-by old-age homes and childcare homes. To understand the psychology of the children, aged and help them to lessen their pain and emotional stress. The Context: A Orphan is defined as a child who has been

abandoned or has lost both parents. A new study by an international children's charity has found that 4 per cent of India's child population of 20 million are orphans. Most of these children have been abandoned by their parents. Poverty has been a significant contributor in high orphan children. Many orphans are actually not 'orphans' in the literal sense - they simply have been put into foster care by families who find it hard to take care of them. Often, it is due to an absent or negligent father, and a working mother and a mother who must work and doesnt have the time to provide care. These parents consider an orphanage's care infrastructure to be better than their own home and care. Orphaned children are greatly in need of care and protection, being among the most susceptible to poverty, child labour and child trafficking. The Colleges as HEI's social responsibility is to work towards addressing the needs of these children by providing them with nutrition, education and protection. With the advancement in the medical science today, the life expectancy has been increasing resulting in the phenomenon of 'population ageing'. This significant rise in the number of senior citizens and their proper health care and privileges for them are matters of great concern and challenge before us and especially before higher education institutions which can orient common people towards this noble task. The Practice/Modus operandi: The teachers and the students of the Government college for Men, Kurnool visit old-age home situated at "Amma Old Age home" at Maddur Nagar and "Keerthana Orphanage at Santhosh Nagar to enquire about their requirements, problems and facilities. The students are grouped and trained to take initiative and solve their specific problems like basic needs, medical needs and emotional needs. Our college collected donations for the orphanage and old age home. Later they donate blankets, medicines, rice bags, mosquito nets to old age home and orphanage. Students are asked to write about their experiences of the visit to oldage home and orphanage and take pledge to be sensitive to the needs of the old in their family and surroundings. The students of the college make donations to Non -Profitable organization working for the cause and care of the elderly and orphans in India for the last nearly three decades and associate with its activities. The emphasis is not just on donating money but reviving the age-old cultural values of India that regard the old as an asset and not a burden and give them the much-needed company and feeling of belongingness. Evidence of success: In the present-day society, the emotional bond between parents and the children seems weakening for various reasons, giving way to individualism among children. While for youngsters, their perception of home as a cherished place to go back to has been shattered before their very eyes, for the old, indifference by family members has assumed menacing proportions. In this context, this practice has certainly made an impact. It has extended a helping hand to the orphans and aged citizens of the local and surrounding areas, and has also infused a sense of responsibility and respect amongst the students towards the aged people. The HEls can awaken the students to realize their responsibility towards the orphans and senior citizens. Problems encountered and Resources required: There are always financial constraints. These are sought to be overcome with the help of various clubs and societies of the city. Title of the Practice: Eco Friendly Campus Objective of the Practice: To maintain ecological balance through planting trees, To fulfill Institutional Social Responsibility Participation in Nature Protection Initiatives, To provide healthy and pollution free environment in and around college, to promote sustainable development ,to promote conservation of conventional natural resources and rare plants. Government College for Men Kurnool is located in a place which does not receive much rainfall. The main source of ground water recharge is natural precipitation. The college tries to create awareness among students and community about the need for participating in environmental protection. Being conscious about its social and environmental responsibility the institution has decided to strengthen its green initiatives and develop them as a healthy, unique and best practice of the college. The college

has12.75 acres of land. There is ample scope for plantation in this spacious land. Every year a number of Environmental Awareness Programmes, Rallies and Plantation Drives are regularly conducted. During the orientation programme all the students are informed about the code of conduct and the green policy and are encouraged to participate in eco-friendly activities. The Eco Club has have inculcated a love of nature among students and helped them admire the exquisite beauty of flora by field visits. Initiatives have been taken to reduce the use of plastic and for effective disposal of solid and liquid waste. In order to conserve water a rain water harvesting pit has been dug. The accumulated water recharges the ground water level. T Environmental Awareness Rallies and Programmes are also carried out on NSS and NCC platforms. Saplings are donated to the residents of the adopted villages and they are eduated about the significance of planting trees, saving water and conserving energy. A Power Point Presentation of the rare species of plants nurtured on the campus is prepared by the department of Botany. All the species of flora are identified and well documented by the Department of Botany. The Evidence of Success: On both sides of the College entrance, there are beautiful ornamental plants and also lush green trees. The department of Botany, in collaboration with Eco Club, has developed two botanical gardens where vegetables and fruits are grown. The entire landscaping adds beauty and ambience to college. The foremost problem encountered was mobilization of resources for purchasing saplings. The institution encountered this problem by encouraging the staff and students to donate saplings. Every year, on the occasion of Vana Mahotsav, the department of forests donates a large number of saplings which are planted in the campus. The staff of department of Botany donated a considerable number of rare plants for the Botanical Garden. As the college does not have a sanctioned post for Gardener, the services of an outsourced employee are utilized for watering and maintaining the campus' Green Belt.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.gcmknl.ac.in/page.php?menu=best-practices&slug=green-practices

7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of Government College for Men is to empower men and women through holistic education and enabling them to function effectively as into enlightened, competent, self-reliant and socially committed citizens of the country. This is in tune with our mission of the institution where the institution focuses to provide equal access and a platform to the students from marginalized sections and rural strata by imparting Integrity, Team spirit, Competency, Perseverance, Discipline, Leadership, Excellence, Ethics and Dignity which are core values of the institution. Curriculum delivery with ICT enabled tools and experiential learning supported by add on courses is the hallmark of our institution. Imparting Quality Education is the thrust area which is achieved with strenuous efforts of the fully qualified staff that employ student centric approach in teaching learning process. Institution focuses on personal mentoring, guiding, counselling of the students which enhances the capabilities and helps in building the all-round development. Active research is one area where the institution encourages the staff for research and innovation that in turn helps the students to come out with study projects, research articles for seminars. The Institution has adequate Infrastructure and Learning Resources to facilitate 1823 intellectual and physical well-being of students and 67 staff members. The infrastructure is utilized fully for the academic growth of its stake holders which are indispensable for the maintaining the quality of education. The staff and

students of the institution are extensively benefitted with the facilities like ICT enabled classrooms, Laboratories, well-resourced library, Seminar Hall, Virtual classrooms, Internet, Wi-fi connectivity, Ladies waiting room, RO water purifier, well-furnished computer labs etc provided by the institution. The institution fulfils its social responsibility by conducting extension activities and community outreach programmes involving members of staff and students. The institution strives to accomplish its vision through good governance. Good governance is achieved through Decentralization of administration, Transparency and Accountability, Responsibility and Efficiency in academic and administrative matters. The institution is decentralized in its structure and adopts participatory and collaborative approach. The IQAC plays a vibrant and dynamic role in monitoring and maintaining the quality parameters in the institution.

Provide the weblink of the institution

http://www.gcmknl.ac.in/

8. Future Plans of Actions for Next Academic Year

1. Introduction of more number of Certificate courses, add-on courses to enhance Employability Skills among students. 2. Conduct Seminars, Conferences, Workshops, FDPs, Trainings at National and International level. 3. Developing e-content LMS for promoting online learning. 4. To start market oriented and conventional courses in B.Sc. Horticulture, Renewable Energy, Fisheries and Industrial Chemistry. To introduce more number of PG courses in various subjects. 5. Encourage the staff to apply for Minor and Major Research Projects, UGC-DBT, UGC-DST projects, Star College status and for National Seminars and Workshops. To encourage teaching staff to apply for Research guideship. 6. To Conduct certificate courses on Yoga, physical exercise, meditation, self-Défense related to development of mental physical fitness and confidence levels among the younger generation. To Conduct certificate courses related to subjects to develop knowledge enrichment in that area. Each certificate course is designed for 30 days with 30-60 students for batch. Certificate courses are conducted departmentwise out of college hours. Certificate courses for women students are designed separately by women empowerment cell. Certificate courses help students to earn while learning. Hands on experience is provided through certificate courses. 7. Preparation of College, Staff and students for the process of next cycle of NAAC accreditation. 8. Encouraging staff members to publish research articles in UGC notified journals and completing Massive Open Online Courses for academic enrichment. Students study projects are assigned to develop scientific interest and research culture. Accordingly, upgrading and development of infrastructure of all laboratories are planned. 9. We have planned to make the campus plastic free by motivating the students through various awareness programmes regarding hazardous effects. Programmes are conducted on various issues like Green House effect, Global warming, soil conservation and about various pollution by inviting eminent personalities. 10. Installation of CCTV cameras for safety and security of the students in the campus and for overall surveillance. 11. Construction of hostels for both men and women students to improve the College strength and to provide opportunity to rural students who commute from distant areas. 12. Convenient arrangements are to be made for the transport of the students from bus stand and railway station to the College. 13. To increase placements through JKC and APSSDC by organizing more number of training programmes. Communication and Soft Skills are inculcated among the students. 14. Leadership qualities, personality development and social responsibilities are enhanced among student through various co-curricular and extracurricular activities. 15. NSS units adopt villages and provide awareness on ODF, Hygiene, Health, Social Stigma, Back to School programme, non-consuming of tobacco and alcohol, adult education, Child marriages, Women education and plantation. 16. Our institution strive to mould the students as 'Civilized and Responsible citizens of India'. 17. Our vision is

to provide better opportunities for higher education. Hence, this institution is heading towards fulfilling the dreams and aspirations of all students of this area by rendering effective services and to contribute for the development of nation- as "The Destiny of Nation is shaped in the classroom" - Herald Dwight Lasswell